

WEST CONTRA COSTA RETIRED EDUCATORS SCHOLARSHIP APPLICATION

GUIDELINES:

1. Several scholarships will be given. In the past years, the number of the awards has varied.
2. Applicants must be graduating seniors enrolled in the West Contra Costa Unified School District, who plan to attend an accredited institution of higher learning.
3. Applicants must rank in the upper one-half of their graduating class. Do not include a transcript.
4. Awards will be based on:
 - Participation in clubs/organizations or work experience
 - Service to the community
 - Honors or distinctions won
 - Character references (3 letters; **NO MORE, NO LESS**)
 - An effective written essay describing your interests and current activities, as well as your plans for continuing education and career. All essays require a handwritten signature.
5. Applicants must submit a completed application within the deadline specified on the application. Late applications are not accepted. The deadline to deliver your application to your school Scholarship Coordinator is March 30, 2011.
6. Applications mailed directly to the Committee will not be accepted.
7. The members of the Retired Educators Scholarship Committee will select the recipients.
8. Final selections will be announced by Wednesday, April 27th. Recipients will be notified by telephone. An official letter of notification will be mailed soon thereafter.
9. Awards will be presented on Thursday, June 2th, at the monthly luncheon meeting of the West Contra Costa Retired Teachers Association, Division #58.
10. Upon receipt of an official notice of enrollment for the FALL SEMESTER, a check for the Scholarship amount will be issued. Request for payment must be received no later than Monday, November 1st.

**WEST CONTRA COSTA RETIRED EDUCATORS
SCHOLARSHIP APPLICATION 2011**

Note: Essay must have original handwritten signature

Mr.

Ms.

Last Name (Print or Type) First Name Middle Initial Age Sex

Address City Zip Telephone

High School Class Ranking end of First Quarter

Cell phone Email

1. HIGH SCHOOL CLUBS & ORGANIZATIONS and/or WORK EXPERIENCE

Grade	Name of club/organization of which a member or employer	Offices or positions held

2. SERVICE TO THE COMMUNITY (Includes volunteer experiences in your neighborhood, your church or other civic groups): (Be specific)

3. HONORS OR DISTINCTIONS WON: (Scholastic or otherwise)

4. **OTHER SCHOOLS ATTENDED:** (City/State if not WCCUSD)
- (1) Elementary _____
- (2) Junior/Middle _____
- (3) Senior High _____

5. **REFERENCES:** List three (3) persons, other than relatives, who will send your school scholarship coordinator a letter of recommendation by the deadline date. They could be an adult at your school such as a counselor or teacher, an organization sponsor, church pastor, family physician or employer, and/or any other person who knows you well. Attached to this application are three sheets with instructions to the person writing the reference

- (1) _____
- (2) _____
- (3) _____

6. **DEADLINE:** Application and letters of reference must be in school Scholarship Coordinator's office by **Wednesday, March 30, 2011.**

7. **PERSONAL ESSAY:** Please use a separate sheet for your essay. Include the school you plan to attend next year, the field of study, and long-term plans after graduation. ESSAY form must be used. The personal essay weighs very heavily in the selection process. After reading your essay, will we know who you are? What are your passions and interests? What do you value? Why are you applying for the scholarship? Please be specific about what your future plans include: college or trade school and in what area or field. **ALL ESSAYS REQUIRE A HANDWRITTEN SIGNATURE.**

8. **QUESTIONS:** Any questions you may have should be directed to:

West Contra Costa Retired Educators Scholarship Committee Liaison
 Scholarship Chairperson: Toni Oklan-Arko (510) 232-8474

 Signature of Applicant

 Date

DIRECTIONS TO INDIVIDUALS FILLING OUT REFERENCES:

_____ is applying for a scholarship through the WCCRE for post high school study.

1. In writing a character reference for this student, please include the following:
 - How long have you known this student and in what capacity?
 - What is your perception of his/her potential?
 - Why should the student get a scholarship?
 - What is the compelling reason that makes this student stand out among his/her peers?
- 2 Letters of reference must be typewritten and on letterhead.
- 3 Return this reference to the student to include in his/her application. The due date for turning in a completed application to the school's designated Scholarship Coordinator is March 30, 2011.

The educators making this scholarship possible thank you in advance for your efforts to support this student in this application. Your work is appreciated.

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